

**ACUPUNCTURE COMMITTEE MEETING MINUTES**  
of the  
**BOARD OF MEDICAL EXAMINERS**  
301 S. Park Avenue, 4<sup>th</sup> Floor Small Conference Room, Helena MT  
4:03 p.m. – 4:49 p.m.  
April 7, 2016

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00)**

The meeting was called to order at 4:03 p.m.

**Committee Members Present:**

Ms. Tanja Brekke, Chair  
Ms. Pat Bollinger  
Mr. Douglas Womack (By Phone)

**Committee Member Not Present:**

Ms. Bree Manninen

**Staff Present:**

Mr. Ian Marquand, Executive Officer  
Ms. Susan Asplund, Administrative Specialist  
Ms. Ellen Granby, CE/Audit Unit

**Others Present:**

Dr. Michael Bergkamp  
Mr. Thomas Sexton (By Phone)

**2. Approval and Tentative Modification of Agenda Order (00:30)**

- a. Agenda for April 7, 2016

**Motion (00:36):** Ms. Pat Bollinger moved to approve the April 7, 2016 agenda as presented.  
Mr. Douglas Womack seconded. The motion carried unanimously.

**3. Review and Approve Minutes (01:00)**

- a. Minutes for September 2, 2014

**4. Public Opportunity to Comment (02:13)**

There was no public comment.

**5. Board Action (03:39)**

- a. Review of 2015 Continuing Education Audit **(03:42)**  
b. Review of courses claimed by Michael Bergkamp, L.Ac. **(05:43)**

**Motion (17:01):** Mr. Douglas Womack moved to approve Dr. Michael Bergkamp's courses as presented. Ms. Pat Bollinger seconded. The motion carried unanimously.

- c. Review of courses claimed by Thomas Sexton, L.Ac. **(17:29)**

**Motion (40:47):** Ms. Pat Bollinger moved that upon receipt of the letter from the audit unit, a 90 day period will commence in which the licensee must complete 17 hours of approved continuing education in order to meet the requirements of the audit. Mr. Douglas Womack seconded. The motion carried unanimously.

- d. 2016 CE Audit Preparations **(42:13)**

**Motion (44:53):** Mr. Douglas Womack moved to leave the auditing procedures as they stand for the next audit period. Ms. Pat Bollinger seconded. The motion carried unanimously.

**6. Adjourn (46:17)**

The committee adjourned the meeting at 4:49 p.m.

**Motion (46:17):** Ms. Pat Bollinger moved to adjourn the meeting. Mr. Douglas Womack seconded. The motion carried unanimously.